

PARADISE ISD DISTRICT SITE-BASED DECISION MAKING COMMITTEE
MEETING MINUTES
Monday, July 6, 2009
9:00 a.m.

Attending:

Amy Thurman	JH teacher
Teresa McBride	Parent- Children Elem., Inter., JH
Dana Craig	JH teacher
Cheryl LaFreniere	Elem. teacher
Carla Gentry	Elem. teacher
Sherry McAsey	HS librarian
Lorie Harkins	Inter. teacher
Scott McPherson	HS principal
Greg Fletcher	Elem. Assist. principal
Joyce Hardy	District Reading Specialist/Assessment Coordinator
Jerry Burnett	Parent- Children Inter.
Mark Mathis	Newly hired- Assistant principal- Elem./ JH
Stacie Meadows	Elem. principal
Terry McCutchen	Inter. principal
Monty Chapman	Superintendent
Georgia Headley	HS teacher
Patti Seckman	Director of Programs

- I. Principals gave reports from the Elementary and Intermediate Schools on Parent Involvement Programs and Site-Based members gave input and consultation on federal funding expenditures for Title I- Part A.

- A. **Meet the Teacher Night-** Stacie Meadows, Elementary Principal, reported a large crowd at Meet the Teacher Night prior to onset of classes.

Terry McCutchen also reported good attendance at the Intermediate Meet the Teachers Night where parents received Special Programs and Title I school-wide campus information. Parent Involvement opportunities were presented and encouraged, also. These nights are a community event where parents and students enjoy visiting not only with teachers and staff, but with each other.

- B. **Public School Week- March 9-13, 2009**

Mrs. Meadows- The elementary conducted well attended individual meetings for parents of LEP, Title I Math, Title I Reading, and G/T students on the Open House evening, March 10th. An information booth is also provided for parents who chose not to attend the individual meetings.

Intermediate also hosted an Open House with the theme “Sailing Across the Curriculum” where parents and students interacted with various activities from the content areas.

C. **PRIDE- Parent Involvement Program-** Both Elementary and Intermediate participate. Parents are involved in activities some of which are at school and others take place at home throughout the year which are listed on the form. At the end of each six weeks, a section of the form is signed and brought to school for a drawing. Prizes are family friendly- ex. movie tickets, etc.

D. **Parent Communication-** Reported that the Elementary and Intermediate campus have Teacher Communication Logs as well as the teachers at the Junior High. Teachers have phone numbers, file parent notes, correspond frequently via email and are quick to schedule parent conferences when a student is struggling or experiencing other problems.

Important information such as TPRI and TAKS results are provided in Spanish for non-English speaking parents.

Discipline notes are accessed online or mailed if the parents do not have a computer.

All campuses have a home page on the school site which has activities updated daily.

Elementary sends home a hard copy of the campus newsletter.

AlertNow, a phone automated system, is utilized at all campuses, and Elementary utilizes it for reminders of TAKS testing, field trips, etc.

Intermediate has student planners to communicate between home and school, and the Elementary has take home folders. All campuses communicate with the required progress reports.

E. **Volunteer Program-** Volunteers are coordinated through the PTO and work at the Elementary on Thursdays. Snacks are provided by the staff. The Elementary Campus SBDM committee has recommended the PTO and the Volunteer Program become two separate entities, understanding some parents may serve on both.

Intermediate volunteers work with individual teachers and on Tuesdays some assist in the office.

Both principals voiced the need of training on confidentiality, finding designated places for the volunteer supplies, and the importance of laminating procedures.

- F. **Parent Involvement-** Mr. McCutchen, Intermediate Principal, commented that he perceives roles have become different. More parents are working and more grandparents have taken the role of the parents. He reported that approximately 20% of the parents attend the weekly Rise and Shine (about 30 to 50 people) and many volunteer to decorate. Most parents help with homework, too.

Mrs. Meadows voiced great attendance on field trips; most parents attend. Field Days has a good turn out as well, with parents assisting the PE coach in the activities and races. Mrs. Garrett, Elementary School Counselor, works with parents who have concerns. She also organizes a Campus Safety Fair with parents who are firemen as well as non-parent volunteers. Parents are often the speakers at the Career Fair, as well. School Nurse, Tammy Pewitt, AKA Nurse Nellie, presents at the Health Fair for the younger students. Parents are encouraged to be active in PTO and attend the monthly meetings and programs. One time monthly, parents are invited to walk with their child during PE.

Discussion included reminding the teachers to check their spam filter daily for correspondence from parents which may have been blocked.

- G. **Parent Survey-** Intermediate Principal, Terry McCutchen, reported the parent survey was online and he plans to use AlertNow to remind parents to please complete it. He plans to have it posted in late spring.

Mrs. Meadows has the Elementary Parent Survey available for parents to complete online during Public School Week. It may also be taken at home; parents have a choice during the two weeks window.

- H. **Parent/Student/Teacher Compact-** Samples of compacts were reviewed. Elementary and Intermediates are similar in format and are revised annually based on input from the Campus SBDM Committee.

- I. **Parent conferences/home visits -** Both Elementary and Intermediate campuses conduct home visits. At the Elementary, the counselor and the principal go together and the same goes for the Intermediate.

- II. **Program Evaluation 08-09-** Based on TAKS results and input from the committee, it was concluded that the programs funded by federal funds- 211, 204, 255 are successful. Discussed that the SDFSC allotment is so small it is difficult to plan many programs or activities. Also, plans are being made to send representatives

from both the elementary and the intermediate to the Parent Involvement Conference.

The need for Spanish classes at the lower levels was discussed. The concern expressed- It could be introduced, but not maintained.

III. Title Programs and recommended appropriations for 2009-2010 were brought to the committee. The projected grant amounts and recommendations for program expenditures from Comprehensive Needs Assessments from the campuses were brought to the committee by Mrs. Seckman.

A. Title I, Part A – Fund 211- Federal funds for Improving Basic Education for Student Success. One percent of the total \$105,000 or \$1050 will be designated to serve homeless students at the secondary level, if needed. Salaries of three teachers will be paid from Title I, Part A.

B. Title I, Part C- Migratory Children
Shared Service Agreement (SAS) with ESC XI

C. Title II, Part A - Teacher and Principal Training and Recruiting High Quality Teachers and Principals (TPTR) Fund 255
\$30,435.00 Additional ELA teacher at the JH

D. Title II, Part D – Technology
ESC-Shared Service Agreement (SSA)

E. Title III Language Instruction for Limited English Proficiency (LEP) students
ESC- Shared Service Agreement (SSA)

F. Title IV, Part A – Safe and Drug Free Schools- Fund 204
\$2024.00
Professional Services \$1,900
Supplies 100
Travel 24
Canine unit, patrol support at extra-curricular events
Aim for Success-Abstinence Program

IV. The American Recovery and Reinvestment Act of 2009 (ARRA)

A. Title I, Part A- ARRA – Improving Basic Education
\$52,236

B. IDEA-B – ARRA- Special Education- \$191,835

V. Facilities

- A. **Construction update-** Mr. Chapman, Superintendent, discussed the new phone system which is IP based. Within three years the installation should be complete for entire district.

Buildings- The sixth grade addition is almost complete; ceiling is up and HVAC is to be set. When complete, floor will be installed. Last project is the covered walkway. Wrong brick for the two classroom addition at JH was sent back.

Addition at the elementary is supposed to be ready prior to the start of school. New carpet in several of the existing classrooms will be installed. The Fine Arts building will be the last to be completed. Held up because of wrong brick.

AG building- Taping and bedding, installing the ceiling, and waiting on windows on the north side.

- B. **Maintenance issues-** Mr. Chapman reported the need to look at replacing HVAC units at many of the campuses, and upgrading the existing science labs at the high school. Overall, other than the Intermediate, which is the oldest building, the district has adequate or above facilities.

- C. **Long Range Plan-** Technology upgrades